

In January 2013, Covina City Council approved & enacted a new Alarm Ordinance. The city also contracted with a private company - PMAM, to enforce the new alarm ordinance. PMAM will be handling the processing of ALL Alarm Permits, Permit Renewals, and false alarm billing associated with this new ordinance. *(Effective 07/29/13, the Police Department no longer issues or processes Alarm Permits, renewals, fees/fines.)* All alarm customers (& their alarm company) must register their alarm system with PMAM at:

Tel.: 877/624-4997 MON-FRI 08:30 AM TO 05:30PM
Central Standard time

Online registration is also available at:
<http://www.famspermit.com/covina>

Or through the *Covina Police Dept.* page at:
<http://www.covinaca.gov/services/alarm-permits>

Mail ALL alarm correspondence (app, fees/fines) directly to:

**CITY OF COVINA - ALARM PROGRAM
C/O PMAM
P. O. BOX 141565
IRVING, TX 75014**

Any questions, concerns, comments or complaints please contact our *Alarms Liaison* - *PATRICIA TACHIAS* at (626) 384-5664
Alarm office hours: Monday -Thursday
Email: ptachias@covinaca.gov



CITY OF COVINA POLICE DEPARTMENT ALARM PERMIT APPLICATION

Residential/Commercial: \$25
Senior Citizen/Permanently disabled/Low Income: \$12
(Proof may be required)
Govt. Entity: Govt Entities are exempt from the registration fee/renewal however must obtain Alarm permit and are subject to False Alarm fines, suspension etc

(Please type or print in BLOCK CAPITAL LETTERS clearly inside the box.)

Application Type (check one)

Residential Commercial Govt Entity Update Existing Permit #

Alarm Type (check all that apply)

Burglary Robbery Audible

Date of Birth:

____/____/____

Annual Family Income (Only required for low income discount)

Size of Family

(Proof may be required)

Disabled

Placard #

Alarm Site Address: (Street Address)

Apt/Suite #

City:

State:

Zip:

APPLICANT INFORMATION/ ALARM LOCATION

Business/Resident Name: (Last, First, Middle)

Billing Address: (Street Address)

Apt/Suite #

City:

State:

Zip:

Home Phone No:

____-____-____

Business Phone No:

____-____-____

Cell Phone No:

____-____-____

Email Address:

Property Owner Name:

Property Owner Address: (Street Address)

Apt/Suite #

City:

State:

Zip:

EMERGENCY CONTACTS - Who can we contact in case of emergency? (You must list at least two (2) contacts living 30 minutes or less away)

Contact Name #1:

Contact Address:

Home Phone:

____-____-____

Business Phone:

____-____-____

Cell Phone No:

____-____-____

Contact Name #2:

Contact Address:

Home Phone:

____-____-____

Business Phone:

____-____-____

Cell Phone No:

____-____-____

ALARM COMPANY INFORMATION

Company Name:

Address: (Street Address)

Apt/Suite #

City:

State:

Zip:

Alarm Company Phone:

____-____-____

State ID No:

I certify under penalty of perjury that the information furnished is true to my best belief. I'm aware of duties as an Alarm user set forth in Section 8.20.070 and the penalties associated with false alarms. Furthermore, I am aware that if my alarm permit is revoked due to non-compliance of City of Covina Alarm Ordinance 12-2014 section 8.20.130, police response may be discontinued to any subsequent alarm calls at my address.

Applicant's Title: (check one)

Owner Tenant

Print Name:

Signature of Applicant:

Date:

____/____/____

**COVINA FEE AND FINE SCHEDULE
(1-24-2013)**

ALARM USERS	FEEES	ORDINANCE SECTION
Registration and Renewal	\$25.00	Page 8 8.20.040 (F)(2)
Senior Residential 65+ Low Income/Disabled: Registration and Renewal	\$12.00	Page 7 8.20.040 (A)
Appeal fees per request	\$25.00	Page 19 8.20.140 (C)(1)
	FINES	
Registration late charge	\$25.00	Page 8 8.20.040 (G)
Alarm fee - late charge	\$25.00	Page 16 8.20.110 (B)
All fees and fines late		Page 17 8.20.110 (J)
Reinstatement Fee	\$100.00	Page 20 8.20.150 (A)(1)
Automatic Dialing Device	\$100.00	Page 10 8.20.070 (B)
Audible Alarm Violation	\$100.00	Page 11 8.20.080 (B)
Burglar False Alarm	Registered 1 – School or \$50 2 – \$75.00 3 – \$125.00 4 – \$175.00 5 – \$225.00 6 or more \$275.00	Page 16 8.20.110 (A)(1)
Non-registered Alarm Site	Non-Registered 1 - \$150.00 2 - \$175.00 3 - \$225.00 4 - \$275.00 5 - \$325.00 6 or more \$375.00	Page 16 8.20.110 (C)
Robbery False Alarm	\$100.00	Page 16 8.20.110(A)(2)
Panic False Alarm	\$100.00	Page 16 8.20.110 (A)(3)
Operating Suspended Alarm System	1 – \$200 2 or more \$300	Page 18 8.20.130 (C)
ALARM COMPANY	FINES	ORDINANCE SECTION
Failure to report new install	\$50.00	Page 8 8.20.040 (E)(3)
Failure to report disconnect	\$50.00	Page 12 8.20.090 (A)(4)
False Alarm caused by Alarm Company	\$100.00	Page 16 8.20.110 (F)
Employee false statement	\$200.00	Page 16 8.20.110 (H)
Failure to use Enhanced Call Verification procedures	\$100.00	Page 16 8.20.110 (G)
All late charges	\$25.00	Page 17 8.20.110 (J)
Suspension reinstatement fee and mailing costs	\$200.00 and \$10.00 per customer if contacted	Page 21 8.20.160 (E)
	FEEES	
Appeal fee per request	\$25.00	Page 19 8.20.140 (C)(1)